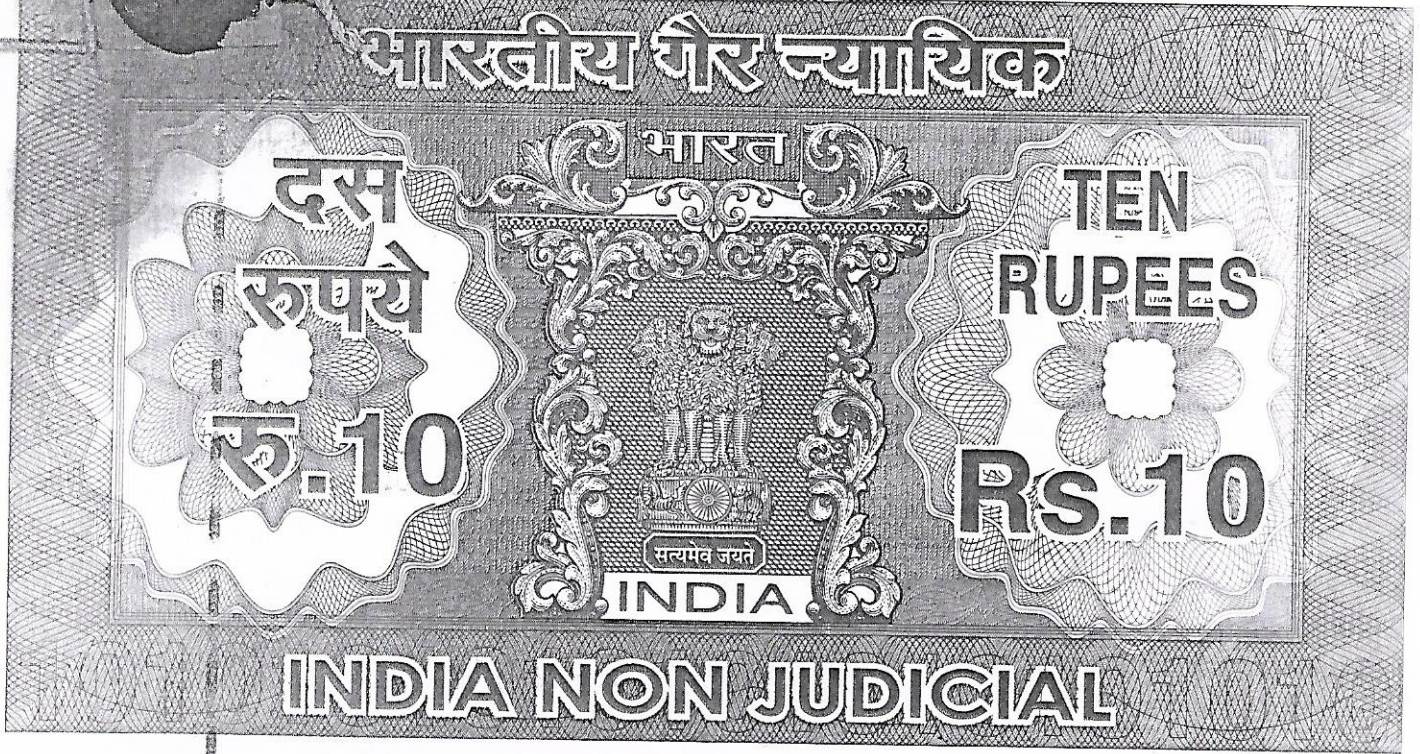


S/6039

19.8.2020



পশ্চিমবঙ্গ পশ্চিম বঙ্গাল WEST BENGAL

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Copy Applied on 19/8/2020
Prepared on 02/9/2020
Delivered on 02/9/2020

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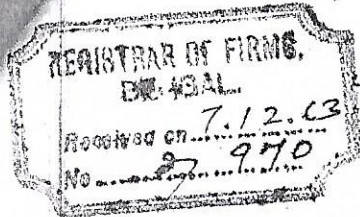
Indian Dietetic Association

Memorandum of Association
Registered on 10/01/1964

Sd/-

Registrar of Firms, Societies &
Non-Trading Corps, West Bengal





MEMORANDUM OF ASSOCIATION

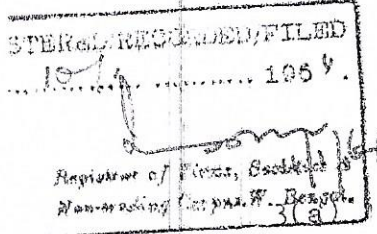
Rs. 50/-
R-57
7.12.
9/1/64

NAME

1. The name of the Association shall be the "Indian Dietetic Association".

REGISTERED OFFICE

2. The registered office of the Association shall be in Calcutta at the Office of the Dietitian, Special Diet Kitchen, Medical College Hospitals, Calcutta-12.



AIMS AND OBJECTS

- (i) To improve the nutrition of human beings;
- (ii) to advance the science of dietetics and nutrition;
- (iii) to promote education in the people in general in these and allied subjects;
- (iv) to establish scientific forum with affiliation to the international bodies when necessary;
- (v) to maintain closer contacts with the recognised Dietetics Associations of different countries and to ensure a free exchange of ideas on these subjects between the dietitians and allied workers in India and other countries of the world.

(b) In furtherance of the above aims and objects, its programme shall be :

(i) Holding of frequent scientific meetings and conferences.

(ii) Sponsoring and conducting programmes of continuing education in Dietetics and Nutrition through seminars and discussions at State and Regional levels.



(iii) Initiating and encouraging studies and investigations of the problems confronting Dietetics and Nutrition and make the results available to all the members.

(iv) Holding exhibitions and facilitating the information on Dietetics and Nutrition in various parts of the country for popularising the elementary principles of nutrition and dietetics among common men and women.

(v) Gathering, collating, analyzing and evaluating the information on hospitals and health facilities in the country.

(vi) Publication of Journals, periodicals etc.

(vii) Arranging oration by distinguished workers from any part of the world in the fields of nutrition and dietetics.

(viii) Publishing a journal which will be the effective means of communication between the members of the Association and will also act as official organ of the Association.

(c) To make rules and regulations in connection with the management and control of the Association.

(d) To receive and hold funds for carrying out the objects of the Society.

(e) To receive, sell, charge, hire, mortgage or manage properties, moveable or immovable in furtherance of the objects of the Association.

(f) To accept gifts, grants-in-aid and endowments from Government, public bodies or persons or societies on such terms as the Executive Committee may consider reasonable.



(g) To do all other things that are incidental or decessive to the attainment or furtherence of the aims and objects of the Association.

(h) Not to make any dividend, gift or divide bonus in money to or between any of its members by way of profit and its income or property whenever or wheresoever desire shall be applied solely for the purpose of its aims and objects, provided that nothing herein contained shall prevent in good faith, payment or remuneration to the office-bearers, members, other persons, institution or societies in return for services rendered to the Association.

4. The name, addresses, occupation and designation of the present members of the first Executive Committee.

Designation	Full Name	Address	Occupation
1. President	Dr. C. Gopalan,	Director, Nutrition Research Laboratories, Hyderabad-7.	
2. Vice-President	Dr. S. R. Sengupta,	Assistant Director of Health Services, Govt. of West Bengal, Writers' Buildings, Calcutta.	
3. General Secretary	Dr. Kalyan Bagchi,	Associate Professor of Biochemistry and Nutrition, All India Institute of Hygiene and Public Health, Calcutta-12.	
4. Treasurer	Biva Banerjee,	Tutor Dietitian, Medical College Hospitals, Calcutta.	
5. Joint Secretaries	i) Atashi Sengupta,	Dietitian, N. R. Sarkar Medical College, Calcutta.	
	ii) Priti Sen,	Nutritionist, Mobile Extension Unit, Food Department, Government of West Bengal, Calcutta.	
6. Publication Secretary	Kamla P. Sabharwal,	Lecturer in Nutrition, Birla College of Home Science, Lower Rawdon Street, Calcutta.	
7. Organising Secretary	Sri Bhaba Sankar Bhattacharjee,	Dietitian, Nutrition Mobile Extension Unit, Food Deptt. West Bengal Government, Calcutta.	



Designation	Full Name	Address	Occupation
8. Member	Miss Swaran Pasricha,	Nutrition Officer, Nutrition Research Laboratories, Turnaka, Hyderabad-7.	
9. "	Miss Esha Mitra,	Dietitian, Special Diet Kitchen, Medical College Hospitals, Calcutta-12.	
10. "	Miss Neena Singh,	Teacher, 3 Moira Street, Calcutta-16.	
11. "	Miss Raksha Sood,	18/31 Shakti Nagar, Delhi-6.	

5. We, the undersigned are desirous of forming a society under the West Bengal Societies Registration Act 1961 (Act XXVI of 1961), in pursuance of this Memorandum of Association.

Name	Signature	Address	Occupation	Name, address and occupation of witness
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Dr. Kalyan Bagchi	<i>[Signature]</i>	5, Ballygunj	Medical - Nutritionist	
Dr. Ajit Halder	<i>[Signature]</i>	Place, Calcutta.		
Dr. Ganesh Karmakar	<i>[Signature]</i>	26, Bakul Bagan	Medical	
Dr. Suchir Choudhury	<i>[Signature]</i>	Row, Calcutta.		
Mr. Tapash Dutta	<i>[Signature]</i>	54 & Raja Naha Krishna	Nutritionist	
Dr. Khagen Halder	<i>[Signature]</i>	Street, Calcutta		
Mr. Kamal P. Sobhaswat	<i>[Signature]</i>	99, Chittaranjan Avenue	Nutritionist	
		P/1/45 P. G. Road.		
		Cal-39		
		P-37, Science VI (M)	Medical	
		Cal-11		
		24, KMGs Canal	The S. S. Ho. (Nutritionist)	

Witnessed by: *[Signature]* S. B. Chatterjee, MB, B.S., B.Sc., D.P.H., D.I.H.
 Assistant Professor,
 All India Institute of Hygiene
 & Public Health,
 110, Chittaranjan Avenue
 Cal-12.

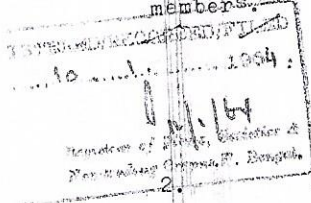
Dated this 24th Day of December, 1963.



RULES AND REGULATIONS

CONSTITUTION

1. The Association shall be composed of active members, associate members, life members and honorary members.



QUALIFICATION OF MEMBERS

2. Any person in sympathy with the aims and objects of the Association, having any of the following qualifications:

A. Active Members:

- a) holder of the Diploma in Dietetics
- b) " Diploma in Nutrition
- c) " Diploma or Degree in Home Science
- d) " Degree of M.B.B.S.
- e) " Degree of M.Sc. in Physiology or Biochemistry with Nutrition and Dietetics.
- f) " Degree of M.Sc. in any subject engaged in the field of Nutrition and Dietetics.
- g) " Diploma or Degree in Nursing or Public Health Nursing

and paying a sum of Rs.5/- as admission fee and subscription of Rs.10/- per year, and applying to the General Secretary in prescribed form and with subsequent approval of the Executive Committee shall be considered as active member of the Association and remain so for one year from the date of acceptance by the Executive Committee. Membership will however be renewed annually with advance payment of the annual subscription.



B. Life Members:

Any person in sympathy with the aims and objects of the Association and paying a sum of Rs.100/- at a time.

C. Honorary Members:

Persons of distinction, may be elected as Honorary members of the Association duly proposed, seconded and passed in the Executive Committee meeting. Honorary members will be exempted from paying any subscriptions whatsoever.

DISQUALIFICATIONS

3(a) Any member who is found working against the interest of the Association or is convicted in a criminal offence may be removed from the membership by the Executive Committee with a prior chance to defend his or her case before the committee.

(b) Active or Associate members will cease to be so, by failing to pay the subscriptions in time. An official intimation stating discontinuity from the membership will be despatched by the General Secretary to the person concerned.

RESIGNATION

4. A member of any category, on application in writing for resignation and accepted by the Executive Committee, shall cease to be a member from the date of acceptance.

4(a) Register of members. The society shall maintain a Register of members containing the names, addresses and their occupations, the date of admission and the date of cessation.



The Register will be kept open for inspection of the members of the Society on requisition.

PRIVILEGES OF MEMBERS

5(a) Each member shall have one vote in a meeting only when present in person or in postal ballot.

(b) The Honorary members shall, however, have no right to vote, or to serve as members in the Executive Committee or the office bearers but will be entitled to take part in scientific deliberations or to receive any publications or papers the Executive Committee decides.

SUBSCRIPTIONS

The annual subscription of the Active Members shall be Rs.10/-. The amount of annual subscription may however be increased or decreased by the Extra-ordinary General Meeting with a prior recommendation of the Executive Committee.

The annual subscription will correspond to one calendar year, the date of renewal of payment falling on 31st January.

ADMINISTRATION OF THE ASSOCIATION

MANAGEMENT AND CONTROL

6(a) The affairs of the Association shall be managed by the Executive Committee elected every year in the Annual General Meeting of the Association.

(b) The Executive Committee shall consist of fifteen members of which seven are the office-bearers and eight executive members.



45

Office Bearers:

1. One President
2. One Vice-President
3. One General Secretary
4. One Treasurer
5. One Organising Secretary
6. One Publication Secretary
- 7 -8. Two Joint Secretaries.

Executive Members : 9 - 15 - seven Executive Members.

(c) Executive Committee elected in one Annual General Meeting shall continue in the office till the next Annual Election of the Executive Committee is held.

(d) All members of the Executive Committee and its office bearers retiring on expiry of their terms are eligible for re-election.

(e) Any member of the Executive Committee or any office bearer applying for resignation shall obtain acceptance of the Executive Committee.

(f) In case of any vacancies occurring and the Executive Committee by reason of resignation or death during the period of the term the vacancies shall be filled up by the Executive Committee at its discretion from among the members of the Association for the unexpired period.

(g) The Executive Committee shall have the power to form committees or sub-committees or standing committees with definite purpose for the benefit of the society and delegate many of its powers but they will all be under absolute control of the Executive Committee and when necessary can terminate the work of these committees, sub-committees



or Standing committees.

(h) The Executive Committee shall if necessary frame bye-rules and bye-regulations for the conduct and management of the Association, its committees, sub-committees and standing committees or its affiliated institutions or organisations consistent with the Rules and Regulations of the Associations and as per Memorandum of the Association.

MEETINGS OF THE ASSOCIATION

7. There shall be three kinds of General Meeting of the Association :

- a) Annual General Meeting
- b) Extra-ordinary General Meeting
- c) Requisition Meeting.

8. The Annual General Meeting of the Association will be held each year within three months of the close of the Association year (January to December) on a date and time and place notified by the General Secretary to active and life members of the Association one month before the date of the meetings.

9. The following agenda shall be transacted in the Annual General Meeting :

- a) Consideration of the report of activities of the past one year.
- b) Passing the audited accounts of the past one year.
- c) Appointment of the Auditor for the next year.
- d) Plan and programme of work for the next year.
- e) Announcement of the results of the election (by ballot) of the eight office bearers and seven Executive Committee members for the next year.



f) Any other matter brought by any member by notice to the General Secretary 15 days before the date of meeting.

10. The Executive Committee by resolution passed in its meeting, if expedient, may call an extra-ordinary General Meeting to transact any particular business or businesses with a notice of 15 days.

11. A requisition in writing, signed by at least half the total members of the active members of the Association and stating the agenda in details and deliver to the General Secretary shall cause the Executive Committee to call a special (requisition) general meeting of the Association within 30 days of receipt of the requisition, failing which the requisitionist will call a meeting with 15 days notice with the same agenda as in the requisition and the transaction of the meeting will be binding on the Association and the Executive Committee.

12. The President of the Association in his absence the Vice-President, in their absence any active member of the Association present in the General Meetings, annual, extra-ordinary or requisition will be the chairman of the meeting.

13. Quorum for the Annual General Meeting and extra-ordinary General Meeting shall be 1/3rd and for requisition meeting 1/2 of the total members of active members of the Association.

14. In absence of quorum, the meeting will stand adjourned to the same place and time and day in the week following and members present whatever be their number shall transact the business which will have binding on the Association.



15. The Chairman of the meetings if necessary can adjourn a meeting with quorum to any date, time and place with the permission of the members of the meeting.

16. Every question submitted in a meeting shall be decided by a majority of votes, by show of hands or in such manner as the majority members decide. In case of equality of votes for and against, Chairman shall have a casting or second vote.

MEETINGS OF THE EXECUTIVE COMMITTEE

17. The Executive Committee shall hold ordinary meetings at least at interval of three months and special meetings at any time, when necessary.

18. The President, in his absence the Vice-President and in their absence, any member of the Executive Committee will be the Chairman of the meetings.

19. The quorum for any meeting of the Executive Committee shall be five members present in person. In case of want of quorum the meeting shall be adjourned to the same time and day on the next week following and the business transacted at such meetings will be binding on the Association.

20. The notice for the meetings of the Executive Committee shall be served by the General Secretary at least seven days before the date of the meeting.

21. The Executive Committee, shall cause minutes of each meeting to be recorded and entered in the minute book, duly signed by the Chairman of the Association and General Secretary and to be confirmed by the next meeting the Executive Committee under the signature of the



Chairman of the meeting and one other member of the Executive Committee present in that meeting bearing evidence that entries in the minute book have been correctly recorded.

BRANCHES

22(a) On application of at least ten active members of the Association, the Executive Committee may, if finds expedient and if there is no branch already existing there, from State Branches or Zonal Branches on geographical basis.

(b) These Branches will be completely under the control of the Executive Committee of the Association and will abide by the Rules and Regulations of the Association although they will have the autonomy in their own sphere of activities in accordance with the aims and objects of this Association.

(c) The President and the Secretary of these Branches will negotiate with the Executive Committee at the Headquarters through its General Secretary.

(d) A portion of the subscription, as decided by the Executive Committee of the Association after realisation by the Branches from the individual members will be paid by the Branch Secretary to the General Secretary as quota from the Branch and in exchange, in addition to the routine privileges of the Association, the Journal of the Association will be given to the members.

(e) The call for holding the Annual Conference under the Jurisdiction of the Branches should be sent to the General Secretary at least three months before the date of conference.



- (f) The outlines of these conferences are to be given by the Headquarters to the host-Branches.

JOURNAL

23(a) The Journal apart from being a scientific forum, shall be the official organ of the Association.

(b) An Editorial Board with its office bearers will be formed by the Executive Committee to publish the Journal.

(c) The General Secretary will be the Printer and Publisher of the Journal.

DUTIES OF THE OFFICE-BEARERS

PRESIDENT

24(a) The President shall preside at all meetings of the Association and the Executive Committee and shall guide the activities of the Association in accordance with the Rules and Regulations of the Association.

(b) He shall be a member ex-officio of all committees.

(c) He will address the Annual Conference with report of activities of the Association for one year.

VICE-PRESIDENT

25. The Vice-President shall perform all duties assigned to the President in absence of the President.

GENERAL SECRETARY

26(i) The General Secretary shall be in-charge of registered office of the Association.



- (ii) He shall maintain all records of the Association in suitable form for ready reference.
- (iii) He shall be ex-officio member of all the committees, sub-committees or standing committees of the Association.
- (iv) He shall record all the proceedings and minutes of the meetings of the Association and the Executive Committee.
- (v) He shall conduct all correspondences on behalf of the Association.
- (vi) He shall keep a suspense sum not exceeding Rs.50/- for expense of which subsequent approval of the Executive Committee should be obtained.
- (vii) He shall help in preparing for approval by the Executive Committee the programme of activities of the Association, of the annual meetings and of special projects.
- (viii) He shall bring any matter of interest of the Association to the knowledge of the Executive Committee.
- (ix) He shall implement all resolutions of the Executive Committee meetings and general meeting of the Association.
- (x) He shall have general supervision of accounts, pass all bills for payment, sign cheques and operate Bank Accounts jointly with the Treasurer.
- (xi) He shall help the Treasurer to prepare the Annual Budget of the Association.



TREASURER

- 27(i) He shall receive dues and other funds on behalf of the Association and keep an account thereof.
- (ii) He shall maintain a list of members and submit to the General Secretary every month the statement of the payment and dues against each member.
- (iii) He shall submit an annual budget to the Executive Committee for its approval and recommendation to the Annual General Meeting of the Association.
- (iv) He shall prepare and submit a statement of accounts duly audited at the annual meeting.
- (v) He shall sign all cheques and operate Bank Accounts jointly with the General Secretary.

ORGANISING SECRETARY

- 28(a) The Organising Secretary shall submit plans and programmes to the Executive Committee for development and expansion of the Association.
- (b) He shall help the General Secretary in organising any conference, symposium and the like.

JOINT SECRETARIES

- 29(a) The Joint Secretaries will help the General Secretary in execution of his duties.
- (b) They shall be in-charge of any particular work or project as directed by the Executive Committee and shall be responsible to the Executive Committee for the same.



PUBLICATION SECRETARY

30(a) He will help the General Secretary in all matters relating to the publications of the Association.

(b) He will be in-charge of all matters relating to advertisement in the publications of the Association.

AUDITOR

31. The Auditor elected in one Annual General Meeting will audit all papers and books of accounts of the Association for one year and are eligible for re-election.

BANKERS

32. The Executive Committee at its first meeting should select a Scheduled Bank or Banks and the accounts shall be operated jointly by the General Secretary and the Treasurer.

AMENDMENTS OF RULES AND REGULATIONS

33. Any of the Rules may be altered, omitted, abridged, added or extended by the Special General Meeting with three-fifth of the active members present in person after prior approval of the Executive Committee.

SUITS

34. All suits by and against the Association shall be instituted or defended by the General Secretary on behalf of the Association.

INDEMNITY

35. Members of the Association, of the Executive Committee and the office-bearers and everyone of their



heirs, executors, administrator shall be indemnified and saved harmless out of all assets and incomes of the Association and for and against all actions, costs, losses, damages, etc. in or about the execution of their duties of the Association.

DISSOLUTION

36. In case of necessity to wind up the Association, resolved in a Special General Meeting with the presence of three-fifth of the active members of the Association, dissolution can be effected and claims and liabilities disposed in the manner as the Executive Committee decides.

In case of any assets remaining at the time of dissolution it should be distributed to the Association having the similar objectives and as decided by the Executive Committee.

SEAL

37. The Association shall have a seal, designed and prepared by the First Executive Committee and it should be used on papers of the Association by the General Secretary. The Association, however, will have the authority to alter or remake the seal in future, if found expedient, by the approval in a Special General Meeting.

We the undersigned members of the Governing Body of the Society do hereby certify that the above is a true copy of the Rules and Regulations of the Society.

Signatures of three members of the Governing Body.

1. Kamala P. Babbarwal, Publications Secy.
2. Kalyan Bajori - General Secretary
3. Biva Banerjee - Treasurer

Dated 24th day of December, 1963.

Compared by
24/12/2020



CERTIFIED TRUE COPY
2020/09/02
Addl. Registrar of Firms, Societies &
Non-Trading Corpsns, West Bengal

Form No. 264

Copy Applied on 19/8/2020
Prepared on 02/9/2020
Delivered on 02/9/2020



Certificate of Registration of Societies

ACT XXVI OF 1860 1961

No. 5/6039 of 1963-1964

I hereby certify that Indian Dietetic Association

has this day been registered under the Societies Registration Act, XXVI of 1860. 1961

Given under my hand at Calcutta
this Tenth day of January
One thousand nine hundred and sixty four

ACJP -A 30340-1961-62- 4,000

Sud

Registrar of Firms, Societies,
Non-Trading Corporation,
West Bengal.

Compared by *AB*
02/9/2020



CERTIFIED TRUE COPY

for 02/09/2020

Add: Registrar of Firms, Societies &
Non-Trading Corpsns, West Bengal