**Appendix A - Virtual Internship Calendar Format for Non-RD Internship**

*Note: This Calendar should be edited to include time lines for each of the sub activities – for eg – Point 6 – Case Study – 1, 2 and so on to make the learning easily trackable and also for evaluation*

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| --- | --- | --- | --- | --- | --- |
| **Topics** | **Unplanned assignments** | **Hours of working** | **Start Date** | **Submission**  **Date** | **Evaluation comments/ marks by supervisor dietician** |
| 1. Report of the place/institution of work and its functioning including the organisational structure |  |  |  |  |  |
| 1. Report of the working of the Kitchen, the Food Service systems and standardisation process. |  |  |  |  |  |
| 1. Standardisation of recipes with weight, portion documentation and nutrient calculations |  |  |  |  |  |
| 1. Understanding the Flow of the Nutritional Care Process |  |  |  |  |  |
| 1. Understanding the Assessment protocols and diagnostic tools used in IPD and OPD set up and SOP development: |  |  |  |  |  |
| **Topics** | **Unplanned assignments** | **Hours of working** | **Start Date** | **Submission**  **Date** | **Evaluation comments/ marks by supervisor dietician** |
| 1. Counselling and Community Nutrition Education. |  |  |  |  |  |
| 1. Developing Research Skills: (Specifically for post graduate Internships) |  |  |  |  |  |
| 1. Ongoing Education. |  |  |  |  |  |
| 1. Additional and Optional Mini Projects if any:   For eg - Non hospital based projects (FSSAI guideline or government project review like mid-day meals etc.) |  |  |  |  |  |